

# **EHS** SOFTWARE

## FOR THE SAFETY PROFESSIONAL

---

Training Courses to Keep Your Team Safe  
Compliance Software to Streamline Administration

# Training Record Management System

## Managing Employee Training Records Has Never Been Easier

The BIStainer Training Record Management System not only tracks and manages training records and certificates for courses completed through our LMS, but it also stores, tracks, and reports on training completed in the classroom, in the field, or on another system!

Using a convenient Excel upload feature, within minutes you can create hundreds of user accounts and upload thousands of training records.

- ✓ Certificate Management
- ✓ Training Hours Reports
- ✓ Expiry Alerts
- ✓ Mass Record Upload/Update Tools
- ✓ Auto Archiving

## FEATURES



Mobile Compatibility



Certification Management



Quick Upload Technology



Scheduled Excel Reports



Training Auto Assignment



Training Matrix Integration

## Training Matrix

Upload your organization's unique company roles and training topics, set training requirements and the courses that satisfy them, and quickly assign training to thousands of employees. The BIStainer Training Matrix can be set up with just three easy steps:

- ▶ Enter your company's roles and training topics
- ▶ Specify courses that satisfy the training topics
- ▶ Set training as required or optional based on the employee's company role and location





# Learning Management System

## With Over 1,800 Online Courses



With BISTRAINER you can access an enterprise-level learning management system (LMS) that includes a robust exam engine, an integrated eCommerce store, and a course permission management system.

BISTRAINER is designed for companies with safety training needs. System features strongly align with safety making BISTRAINER a perfect fit for any company's safety and compliance management program.

## FEATURES



Document Uploader



Notifications



Mobile Compatibility



Gamification



Digital Certificates



Reporting & Tracking



Course Management



Form Integration



Participation Verification



Blended Learning



Course Catalogue



Multilingual Capabilities



## Competency Assessments

Training employees is important, but ensuring employees have the proper level of competency is critical. Well-designed competency assessments can help your company:

- Reduce overall company risk
- Find the best person for the job
- Improve efficiency
- Increase work quality

## Onboarding Orientations

Easily build your own online orientation using the BISTRAINER orientation and course building engine. This powerful tool allows you to create a playlist of slideshows, images, videos, document uploader, digital forms, HTML5 activities, and more.

You can even use a mobile device to take photos and video on your work sites and upload everything into your orientations.



# Digital Safety Forms

## Online Safety Forms & Assessments

The online safety forms and assessments technology contains an advanced form building tool that incorporates drag-and-drop technology, allowing companies to easily build and administer thousands of forms online.

Each form can include checkboxes, dropdown lists, Likert scales, date and time stamps, as well as open text fields and electronic signatures. You can even add images and videos to provide additional information to people completing the forms.

## FEATURES

- ▶ Incident Investigations
- ▶ Hazard Assessments
- ▶ Competency Validations
- ▶ COR Audits
- ▶ Equipment Inspections
- ▶ Worker Onboarding
- ▶ Daily Toolbox Talks
- ▶ Near-Miss Reports
- ▶ Pre-Trip Inspections
- ▶ Tax Forms
- ▶ Field Level Risk Assessments
- ▶ PPE Inspections

The tablet screen shows a 'Pre Trip Inspection Form'. The top section is 'INSPECTION INFORMATION' with fields for 'Date of Inspection' (February 9, 2020) and 'Time of Inspection' (10:00 AM). Below this is a 'Vehicle Diagram' section with a wireframe image of a truck. A red circle highlights the rearview mirror area, and a red 'X' is marked on the rear of the truck. Below the diagram is a section titled 'IMAGE OF EQUIPMENT' showing a photo of a blue sky with white clouds.

# SafeTapp

## Offline Training Record Storage & Digital Forms

Your team can access a wide range of safety tools from their phones including all of their training certificates, safety forms, company policies and procedures, and more! Employees can download and store training certificates on any smart phone or tablet.

As employees receive more training and tickets, uploading everything onto SafeTapp is as easy as snapping a picture.

- ✔ Certificates
- ✔ Digital Verification
- ✔ Digital Folders
- ✔ Synchronized Records
- ✔ Digital Safety Forms



### ID Badges

In addition to the functionality already mentioned, SafeTapp can also be used to:

- ✔ Scan BISTrainer generated ID badges
- ✔ Access the badge holder's training records



# Equipment Management

## Tracking Made Easy

Keeping track of equipment can be difficult. Finding the answers to common questions like, "What condition is it in?" or "What was the outcome of the last inspection?" can take hours. But what if these answers were available anytime, anywhere, on demand with any connected mobile device?

Our online equipment management feature simplifies the management process by centralizing all current and historical data in one location that is easily accessible by management and operators alike.



## Form Integration

### ► Preventive Maintenance

Create pre-shift inspection forms that can be completed by any approved employee. All data is stored in one central location.

### ► Annual Audits

Schedule third-party audits on your equipment to ensure proper maintenance and reduce costly breakdowns.

### ► Automatic Notifications

Set automated notifications to trigger when personnel identify defects, maintenance concerns, or potential safety issues.

### ► Scheduled Forms

Send regularly scheduled forms to authorized personnel or specific individuals based on the date or the mileage.

### ► Maintenance Tracking

View outstanding work orders, who they are assigned to, their progress, the last time they were updated, and more!

### ► System Reporting

Access on-demand detailed or summary Excel and PDF reports, and receive real-time alerts to keep you informed on many aspects of your safety program.



## Online Training

### Over 1,800 Engaging Training Courses

Demand for online training continues to increase as new online training standards are set and government regulations change.

BIStrainer Learning & Compliance software includes over 1,800 industry-leading online courses. With high-impact videos, animations, and thought-provoking assessments, you can train your entire team from this robust course library. Take the courses right from the BIStrainer system and store all training records in the same place.

# Online Classroom Calendar

## Designed by Training Providers for Training Providers

Manage your instructors, classrooms, workbooks, and individual training events in one powerful online tool. Using the BIStrainer centralized cloud-based application, you can set up courses, assign instructors, select classrooms, manage related inventory, and even process payments from any computer, tablet, or smartphone with an internet connection.

### ► Classroom Management

Never double book a classroom, instructor, or trainee again.

### ► Instructor Management

Easily verify instructor's training qualifications, training certifications, and availability.

### ► Course Management

Instantly schedule training events by dragging and dropping courses onto the calendar.



## FEATURES



Registration Management



Blended Learning Technology



Interactive Instructor Dashboard



Integrated eCommerce Engine



Google Maps API



Competency Validation



Invoice Management



QR Code Technology



Inventory Management



Integrated Exam Engine

## Contact Us



261 Seneca Road  
Sherwood Park, Alberta T8A 4G6

Office: 780-410-1660  
Toll-free: 866-416-1660

Sales@BIStraining.ca

BISsafety.ca